



THE PRESIDENT'S AWARD - KENYA

Proud to be



Patron - His Excellency the President of the Republic of Kenya

TENDER NOTICE

The President's Award – Kenya invites applications from interested and eligible bidders for the registration of suppliers, consultants and contractors for use on 'as and when required basis' in the **Financial Years 2023/2024 and 2024/2025** ending on **30th June 2025** in the following listed categories: -

A) REGISTRATION FOR SUPPLY & DELIVERY OF GOODS

CATEGORY NO.	ITEM DESCRIPTION	CATEGORY
PA-K/PREQ/A1/2023-2025	Supply and Delivery of General and Printed Office supplies e.g., stationery, photocopying paper, toner cartridges, Photocopier toners and Computer Consumables etc.	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A2/2023-2025	Supply and Delivery of Office Furniture, Furnishings including Blinders & Fittings	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A3/2023-2025	Printing of Specialized Security Printing PA - K Bronze, Silver and Gold award certificates and Related Materials	Open
PA-K/PREQ/A4/2023-2025	Provision of Design, Branding and Printing of Promotional Materials, E.g., T-shirt, Caps, Calendars, Banners, Carrier Bags, Logos, brochures, Research Reports business cards, staff identification cards, diaries, corporate stickers, fliers, booklets, documentary wallets etc.	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A5/2023-2025	Supply, Delivery and Installation of Office Equipment e.g., Computers, Laptops, Computer Software and Licenses, Printers, Photocopiers, Scanners, UPS, Telephone and other related ICT Hardware and Accessories etc.	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A6/2023-2025	Supply and Delivery of Drinking Water, Lease and Maintenance of Water Dispensers	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A7/2023-2025	Design, Supply and Delivery of Gifts, Trophies	Open
PA-K/PREQ/A8/2023-2025	Supply and Delivery of Toiletries, Kitchen Supplies & Consumables	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A9/2023-2025	Supply and Delivery of Newspapers, Publications, Books and Periodicals	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A10/2023-2025	Supply of Airtime Vouchers	Youth, Women and

		Persons Living with Disabilities
PA-K/PREQ/A11/2023-2025	Supply, Installation & Maintenance of Signages	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/A12/2023-2025	Supply and delivery of motor vehicle tyres and tubes	Open

B) PROVISION OF SERVICES

CATEGORY NO.	Item Description	CATEGORY
PA-K/PREQ/B1/2023-2025	Provision of Audio-Visual Production Editing Services (Film, Documentaries, Photography & Videography, Public Address and Related Services.)	Open
PA-K/PREQ/B2/2023-2025	Provision of Courier Services (Local/ International)	Open
PA-K/PREQ/B3/2023-2025	Provision of Consultancy Services for Legal, Compliance & Governance Audit	Open
PA-K/PREQ/B4/2023-2025	Provision of Bulk SMS services	Open
PA-K/PREQ/B5/2023-2025	Provision of Entertainment Services (DJs, Bands, Musicians, Theatre Groups)	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B6/2023-2025	Provision of Event Management, Interior Decorations and Furnishing Services, Shows and Exhibitions	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B7/2023-2025	Provision of Digital Marketing Services	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B8/2023-2025	Provision of Catering Services (Indoor and Outdoor)	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B9/2023-2025	Provision of Comprehensive Office Cleaning, Sanitary Fumigation & Pest Control Services	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B10/2023-2025	Provision of Valuation, Tagging & Labeling of Assets Services	Open
PA-K/PREQ/B11/2023-2025	Provision of Travel Agency and Air Ticketing Services (IATA Registered firms)	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B12/2023-2025	Provision of Transport, Car Hire and Taxi Services	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B13/2023-2025	Provision of Hotel (Meals & Accommodation) And Conference Facilities Country Wide.	Open
PA-K/PREQ/B14/2023-2025	Repair of Assorted Electrical Fittings & Lighting Materials	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B15/2023-2025	Provision of Bulk Printing, Bulk Photocopying, Binding, Laminating, Framing and Document Management Services	Youth, Women and Persons Living with Disabilities

PA-K/PREQ/B16/2023-2025	Repair of Office Furniture and Fittings	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B17/2023-2025	Provision of Internet Service Providers (ISP) &VPN Connectivity.	Open
PA-K/PREQ/B18/2023-2025	Supply, Installation, Commissioning, Repair and Maintenance of Air Conditioners, Fire Extinguishers, Smoke Detectors, Automatic Fire Suppressions, First Aid Kits and Related Accessories	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B19/2023-2025	Provision and Repair of ICT Infrastructure	Open
PA-K/PREQ/B20/2023-2025	Provision of Master of Ceremony Services	Open
PA-K/PREQ/B21/2023-2025	Provision of Website Design, Hosting and Maintenance Services	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/B22/2023-2025	Supply, Installation and Commissioning of CCTV, Access Control System, PABX, ICT Security & Alarm Systems.	Open
PA-K/PREQ/B23/2023-2025	Provision of Security & Guarding Services	Open
PA-K/PREQ/B24/2023-2025	Provision of ICT Disaster Recovery Services	Open

C) PROVISION OF CONSULTANCY SERVICES

PA-K/PREQ/C1/2023-2025	Provision of Human Resource Consultancy Services, Training and Capacity Building,	Open
PA-K/PREQ/C2/2023-2025	Provision of Public Relations and Related Consultancy Services.	Open
PA-K/PREQ/C3/2023-2025	Provision of Team Building Consultancy Services & Facilitators.	Youth, Women and Persons Living with Disabilities
PA-K/PREQ/C4/2023-2025	Provision of OSHA Training, Audit, Fire& First Aid Equipment Training Services	Open
PA-K/PREQ/C5/2023-2025	Provision of Consultancy Services (Customer Satisfaction Baseline Survey, Employee Satisfaction Survey and Work Environment Survey (NEMA Certified Firms)	Open
PA-K/PREQ/C6/2023-2025	Provision of Research Software and ICT related Consultancy Services	Open
PA-K/PREQ/C7/2023-2025	Provision of Strategic Planning Consultancy services	Open

D) PROVISION OF WORKS

PA-K/PREQ/D1/2023-2025	Provision of Small Contractual Works-General Office Designs, Repairs and Maintenance Works, Electricals, Plumbing, Painting Etc. (Registered With NCA)	Youth, Women and Persons Living with Disabilities
------------------------	--	---

E) PROVISION OF MEDICAL INSURANCE – OPEN TENDER

PA-K/T/01/2023-2024	Provision of Medical Insurance Cover for Board Members and Staff (Must be Underwriters only – Provide Evidence)	Open
---------------------	---	------

Interested eligible candidates may download the tender document free of charge from the Agency website; <https://www.presidentsaward.or.ke> or Public procurement information portal website; <https://www.tenders.go.ke> free of charge.

Completed tender documents enclosed in a plain sealed envelope, marked with the tender number and name should be deposited in the Tender Box at The President's Award – Kenya on 15 Elgon Road, Upperhill – Nairobi and be addressed to: -

THE CHIEF EXECUTIVE OFFICER,
THE PRESIDENT'S AWARD – KENYA,
P.O BOX 62185 – 00200,
NAIROBI.

so as to be received on or before **Tuesday, May 23rd, 2023 at 1000hours.**

Tenders will be opened immediately thereafter in the presence of the tenderers who choose to attend or their representatives at The President's Award – Kenya on 15 Elgon Road, Upperhill – Nairobi and be addressed to: -

NB All current registered providers should re-apply in order to update their records

**THE CHIEF EXECUTIVE OFFICER
THE PRESIDENT'S AWARD - KENYA**